

Residential Lease Listing Input Form

Fields marked with an • are required

Lease Information

RESIDENTIAL LEASE	<input type="checkbox"/> Yes	<input type="checkbox"/> No	FURNISHED	<input type="checkbox"/> Yes	<input type="checkbox"/> No
LEASE AMOUNT			LEASE RENEWAL COMPENSATION	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PAYMENT FREQUENCY	<input type="checkbox"/> Monthly	<input type="checkbox"/> Weekly	<input type="checkbox"/> Other		

Lease Duration

<input type="checkbox"/> Weekly	<input type="checkbox"/> Month to Month	<input type="checkbox"/> 3 Month	<input type="checkbox"/> 6 Month	<input type="checkbox"/> 12 Month	<input type="checkbox"/> 24 Month
<input type="checkbox"/> 36 Month	<input type="checkbox"/> Other				

Deposit

DEPOSIT AMOUNT	<input type="checkbox"/> See Remarks
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Address Information

• HOUSE NUMBER	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W	• STREET NAME OR NUMBER	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W
STREET TYPE	UNIT NUMBER		
• QUADRANT	<input type="checkbox"/> NW <input type="checkbox"/> NE	North/South	
	<input type="checkbox"/> SW <input type="checkbox"/> SE	East West	
• CITY	• COUNTY	• STATE	• ZIP
PROJECT / SUBDIVISION	ZONING		
<input type="checkbox"/> Non-Standard Address (See Directions)			

School Information

• SCHOOL DISTRICT	• ELEMENTARY SCHOOL
• JUNIOR HIGH SCHOOL	• HIGH SCHOOL
PRIVATE SCHOOL	OTHER SCHOOL

Tax / Parcel Information

<input type="checkbox"/> No Assigned Parcel Number	TAXES \$
• TAX PARCEL NUMBER	<input type="checkbox"/> P.U.D.

Property Type

<input type="checkbox"/> Single Family	<input type="checkbox"/> Condominium	<input type="checkbox"/> Mobile (w/o land)	<input type="checkbox"/> Recreational	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Twin
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Style

<input type="checkbox"/> 2-Story	<input type="checkbox"/> A-Frame	<input type="checkbox"/> Basement	<input type="checkbox"/> Bungalow/Cottage	<input type="checkbox"/> Cabin	<input type="checkbox"/> Condo, High Rise
<input type="checkbox"/> Condo, Main Level	<input type="checkbox"/> Condo, Middle Level	<input type="checkbox"/> Condo, Top Level	<input type="checkbox"/> Manufactured	<input type="checkbox"/> Patio Home	<input type="checkbox"/> Rambler/Ranch
<input type="checkbox"/> Split-Entry/Bi-Level	<input type="checkbox"/> Townhouse, Row-End	<input type="checkbox"/> Townhouse, Row-Mid	<input type="checkbox"/> Tri/Multi-Level	<input type="checkbox"/> Tudor	<input type="checkbox"/> Victorian
<input type="checkbox"/> See Remarks					

Year Built

• YEAR BUILT	EFFECTIVE YEAR BUILT
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Construction Status

Built /Standing Under Construction To Be Built

Parking

GARAGE CAPACITY	CARPORT CAPACITY	PARKING CAPACITY	R.V. PARKING HEIGHT	R.V. PARKING LENGTH
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Lot Dimensions

ACRES	FRONTAGE	SIDE	BACK	<input type="checkbox"/> Irregular Shape				
FRONTAGE FACING	<input type="checkbox"/> N	<input type="checkbox"/> S	<input type="checkbox"/> E	<input type="checkbox"/> W	<input type="checkbox"/> NE	<input type="checkbox"/> SE	<input type="checkbox"/> NW	<input type="checkbox"/> SW
DECK	PATIO							

Basement Type

<input type="checkbox"/> Daylight	<input type="checkbox"/> Entrance	<input type="checkbox"/> Full	<input type="checkbox"/> None/Crawl Space	<input type="checkbox"/> Partial	<input type="checkbox"/> Shelf
<input type="checkbox"/> Slab	<input type="checkbox"/> Walkout	<input type="checkbox"/> See Remarks	BASEMENT FINISHED		

	Approx SQ FT	Bedrooms (Master)	Bath			Family	Den	Formal Living Room	Kitchen / Dining				Laundry	Fireplace
			F	³ / ₄	H				K	B	F	S		
Level 4		<input type="checkbox"/>												
Level 3		<input type="checkbox"/>												
Level 2		<input type="checkbox"/>												
Level 1 (Main Floor)		<input type="checkbox"/>												
Basement		<input type="checkbox"/>												
Totals (System Entered)														

HOA Information

• HOA AVAILABLE	<input type="checkbox"/> Yes	<input type="checkbox"/> No	HOA FEES	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annually
• HOA CONTACT	HOA CONTACT PHONE		<input type="checkbox"/> Voice	<input type="checkbox"/> TDD		
<input type="checkbox"/> Project Restrictions <input type="checkbox"/> Senior Community <input type="checkbox"/> Maintenance Free						

Association Amenties

- | | | | | |
|--------------------------------------|--|--|---|---|
| <input type="checkbox"/> Pool | <input type="checkbox"/> Tennis Court | <input type="checkbox"/> Common RV Parking | <input type="checkbox"/> Sewer Paid | <input type="checkbox"/> Security |
| <input type="checkbox"/> Spa | <input type="checkbox"/> Racquetball Court | <input type="checkbox"/> Alarm System Paid | <input type="checkbox"/> Trash Paid | <input type="checkbox"/> Controlled Access |
| <input type="checkbox"/> Sauna | <input type="checkbox"/> Bocce Ball Court | <input type="checkbox"/> Cable TV Paid | <input type="checkbox"/> Water Paid | <input type="checkbox"/> Club House |
| <input type="checkbox"/> Fire Pit | <input type="checkbox"/> Biking Trails | <input type="checkbox"/> Electricity Paid | <input type="checkbox"/> Pet Rules | <input type="checkbox"/> Gated Community |
| <input type="checkbox"/> Barbecue | <input type="checkbox"/> Hiking Trails | <input type="checkbox"/> Gas Paid | <input type="checkbox"/> Pets Not Permitted | <input type="checkbox"/> Concierge |
| <input type="checkbox"/> Picnic Area | <input type="checkbox"/> Horse Trails | <input type="checkbox"/> Insurance Paid | <input type="checkbox"/> Pets Permitted | <input type="checkbox"/> Earthquake Insurance |
| <input type="checkbox"/> Playground | <input type="checkbox"/> Gym/Ex Room | <input type="checkbox"/> Maintenance Paid | <input type="checkbox"/> Onsite Property Mgmt | <input type="checkbox"/> Other |
| <input type="checkbox"/> Golf Course | <input type="checkbox"/> Storage Area | <input type="checkbox"/> On Site Security Paid | <input type="checkbox"/> Guard | |

Pool

POOL	<input type="checkbox"/> Yes	<input type="checkbox"/> No	COMMUNITY POOL	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Pool Features

- | | | | | |
|--|---|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Above Ground | <input type="checkbox"/> Electronic Cover | <input type="checkbox"/> Fiberglass / Vinyl | <input type="checkbox"/> In Ground | <input type="checkbox"/> With Spa |
| <input type="checkbox"/> Concrete / Gunite | <input type="checkbox"/> Fenced | <input type="checkbox"/> Heated | <input type="checkbox"/> Indoor | <input type="checkbox"/> See Remarks |

Spa

SPA AVAILABLE	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Pets

PETS ALLOWED	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Animals

- | | | | | | |
|-------------------------------|---------------------------------------|--|---------------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Pets < 20lbs | <input type="checkbox"/> Pets 20 - 75lbs | <input type="checkbox"/> Pets > 75lbs | <input type="checkbox"/> Livestock | <input type="checkbox"/> See Remarks |
|-------------------------------|---------------------------------------|--|---------------------------------------|------------------------------------|--------------------------------------|

Listing Information

• LISTING DATE		• EXPIRATION DATE			
OWNER NAME	<input type="checkbox"/> Property Owner	<input type="checkbox"/> REO/Foreclosure/Bank Owned	<input type="checkbox"/> HUD Owned	<input type="checkbox"/> Owner / Agent	
CONTACT TYPE	<input type="checkbox"/> Agent	<input type="checkbox"/> Owner	<input type="checkbox"/> Secretary		
CONTACT FOR APPOINTMENTS & ACCESS					
CONTACT PHONE 1	<input type="checkbox"/> Voice	<input type="checkbox"/> TDD	CONTACT PHONE 2	<input type="checkbox"/> Voice	<input type="checkbox"/> TDD
• PHOTO INSTRUCTIONS I Will Provide in 10 Days					
• COMPENSATION OFFERED BAC			• BAC BASED ON		
			<input type="checkbox"/> Gross <input type="checkbox"/> NET		
POSSESSION					
PUBLICLY SEARCHABLE					
<input type="checkbox"/> Address Not Visible <input type="checkbox"/> Not Searchable					

Listing Agent Information

The information in gray will be supplied by the WFR Membership Database (completion optional)

• AGENT PUBLIC ID	• CO-AGENT PUBLIC ID
AGENT NAME	CO-AGENT NAME
OFFICE LICENSE ID #	OFFICE NAME

SELLER'S INITIALS _____ DATE _____ SELLER'S INITIALS _____ DATE _____

Accessibility Features

- 32" wide doorways
- 36" wide hallways
- Access to elec. Outlet
- Audible alerts
- Ceiling lift system
- Elevator
- Frnt-cntrld stove / oven
- Fully accessible
- Grab bars
- Ground level
- Modified kitchen
- No-step entry
- Porch lift
- Ramp
- Roll-in shower
- Single level living
- Stair lift
- Universal design
- Visible alerts
- Visitable
- Wheelchair access
- See remarks

Air Conditioning

- Central Air; Electric
- Central Air; Gas
- Evap. Cooler: Roof
- Evap. Cooler: Window
- Geothermal
- Heat Pump
- Natural Ventilation
- Refrig. Air; Window
- Seer 16 Or Higher
- Solar - Active
- Solar - Passive
- See Remarks

Amenities

- Cable TV Available
- Cable TV Wired
- Clubhouse
- Electric Dryer Hookup
- Exercise Room
- Gas Dryer Hookup
- Gated Community
- Home Warranty
- Park / Playground
- Sauna / Steam Room
- Swimming Pool
- Tennis Court
- Workshop
- See Remarks

Driveway / Access

- Asphalt
- Circular
- Common Drive
- Concrete
- Dirt
- Gravel
- Heated
- See Remarks

Environmental Certs

- Built Green
- Energy Star
- Home Energy Rating
- Leed
- See Remarks

Exterior

- Aluminum / Vinyl
- Asbestos Shingles
- Asphalt Shingles
- Brick
- Cedar / Redwood
- Cement Board
- Cinder Block
- Clapboard / Masonite
- Composition
- Concrete / Glass
- Container
- Frame
- Insulated Concrete Forms
- Log
- Metal
- Other Wood
- Sips Panel
- Stone
- Straw Bale
- Stucco
- See Remarks

Exterior Special Features

- Atrium
- Attic Fan
- Awnings
- Balcony
- Barn
- Basement Entrance
- Bay Box Windows
- Deck: Covered
- Double Pane Windows
- Entry (Foyer)
- Greenhouse Windows
- Horse Property
- Out Buildings
- Outdoor Lighting
- Patio: Covered
- Patio: Open
- Porch: Open
- Porch: Screened
- Secured Building
- Secured Parking
- Skylights
- Sliding Glass Doors
- Stained Glass Windows
- Storm Doors
- Storm Windows
- Triple Pane Windows
- Walk Out
- See Remarks

Floor

- Bamboo
- Carpet
- Concrete
- Cork
- Hardwood
- Laminate
- Linoleum
- Marble
- Natural Rock
- Slate
- Tile
- Travertine
- Vinyl
- See Remarks

Garage / Parking

- 2 Car Deep (Tandem)
- Attached
- Built-in
- Detached
- Extra Height
- Extra Length
- Extra Width
- Heated
- Opener
- Parking: Covered
- Parking: Uncovered
- RV Parking
- Storage Above
- Workbench
- Workshop
- See Remarks

Heating

- 95% Efficiency Or Higher
- Electric
- Electric: Baseboard
- Electric: Radiant
- Forced Air
- Gas: Central
- Gas: Radiant
- Gas: Stove
- Geothermal
- Gravity Heater
- Heat Pump
- Heat Recovery
- Hot Water
- Hydronic
- Oil
- Propane
- Radiant: In Floor
- Solar - Active
- Solar - Passive
- Space Heater
- Steam
- Wall Heater
- Wood Burning
- See Remarks

Inclusions / Exclusions

Include | Exclude

- Alarm System
- Basketball Standard
- Ceiling Fan
- Compactor
- Dishwasher: Portable
- Dog Run
- Dryer
- Electric Air Cleaner
- Fireplace Equipment
- Fireplace Insert
- Freezer
- Gas Grill / BBQ
- Gazebo
- Hot Tub
- Humidifier
- Microwave
- Play Gym
- Projector
- Range
- Range Hood
- Refrigerator
- Satellite Equipment
- Satellite Dish
- Storage Sheds
- Swing Set
- Trampoline
- TV Antenna
- Washer
- Water Softener: Own
- Water Softener: Rent
- Window Coverings
- Wood Stove
- Workbench

See Remarks

Interior Special Features

- Accessory Apartment
- Alarm: Fire
- Alarm: Security
- Bar: Dry
- Bar: Wet
- Basement Apartment
- Bath: Master
- Bath: Sep. Tub / Shower
- Central Vacuum
- Closet: Walk-in
- Den / Office
- Dishwasher, Built-in
- Disposal
- Floor Drains
- French Doors
- Gas Log
- Granite Countertops
- Great Room
- Instantaneous Hot Water
- Intercom
- Jetted Tub
- Kitchen: Second
- Kitchen: Updated
- Laundry Chute
- Low Voc Finishes
- Mother-in-law Apt.
- Oven: Double
- Oven: Gas
- Oven: Wall
- Range, Countertop
- Range, Down Vent
- Range, Gas
- Range / Oven, Built-in
- Range / Oven, Free Stndg.
- Silestone Countertops
- Theater Room
- Vaulted Ceilings
- See Remarks

Landscaping

- Trees
- Landscaping: Full
- Landscaping: Part
- Mature Trees
- Pines
- Scrub Oak
- Stream
- Terraced Yard
- Vegetable Garden
- Waterfall
- Xeriscaped
- See Remarks

Lot Facts

- Additional Land Available
- Adjacent to Golf Course
- Corner Lot
- Cul-de-sac
- Curb & Gutter
- Drip Irrigation: Auto-full
- Drip Irrigation: Auto-part
- Drip Irrigation: Manual-full
- Drip Irrigation: Manual-part
- Fenced, Full
- Fenced, Part
- Greywater Collection
- Pervious Paving
- Private
- Rainwater Collection
- Road, Paved
- Road, Unpaved
- Secluded Yard
- Sidewalks
- Sprinkler: Auto-full
- Sprinkler: Auto-part
- Sprinkler: Manual-full
- Sprinkler: Manual-part
- Terrain: Flat
- Terrain: Grad Slope
- Terrain: Hilly
- Terrain: Mountain
- Terrain: Steep Slope
- View: Lake
- View: Mountain
- View: Red Rock
- View: Valley
- View: Water
- Wooded
- See Remarks

Roof

- Aluminum
- Asbestos Shingles
- Asphalt Shingles
- Bitumen
- Composition
- Fiberglass
- Flat
- Membrane
- Metal
- Pitched
- PVC
- Rolled-silver
- Rubber (Epdm)
- Stone
- Tar / Gravel
- Tile
- Wood Shake Shingles
- See Remarks

Show Instructions

- Agent Has Key
- Appt / Use Key Box
- Call / Use Key Box
- Call Agent / Appt
- Call Owner / Appt
- Call Tenant / Appt
- Key At List Office
- Key Box: Electronic
- Key Box: Mechanical
- Knock / Use Key Box
- Vacant
- See Agent Remarks

Storage

- Basement
- Carport
- Garage
- Other
- Patio
- Shed
- See Remarks

Telecommunications

- Broadband Cable
- DSL
- Ethernet, Wired
- Fiber Optics
- ISDN
- Multiple Phone Lines
- T-1 Line
- Wireless Broadband
- See Remarks

Utilities

- Gas: Available
- Gas: Connected
- Gas: Not Available
- Gas: Not Connected
- Power: Available
- Power: Connected
- Power: Not Available
- Power: Not Connected
- Sewer: Available
- Sewer: Connected
- Sewer: Not Available
- Sewer: Not Connected
- Sewer: Private
- Sewer: Public
- Sewer: Septic Tank
- Water: Available
- Water: Connected
- Water: Not Available
- Water: Not Connected
- See Remarks

Water

- Culinary
- Irrigation
- Irrigation: Pressure
- Private
- Rights: Owned
- Rights: Rented
- Secondary
- Shares
- Spring
- Well
- See Remarks

Window Coverings

- Blinds
- Draperies
- Full
- None
- Part
- Plantation Shutters
- Shades
- See Remarks

Zoning

- Agricultural
- Commercial
- Indust. / Manufact.
- Res. - Multi Family
- Res. - Single Family
- See Remarks

Remarks

Agent Remarks

Directions / Non-Standard Address

Exclusions Remarks

HOA Remarks

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OWNER'S SIGNATURE

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