

Commercial Listing Input Form

Fields marked with an • are required

Pricing Information

• OFFERING TYPE <input type="checkbox"/> Lease <input type="checkbox"/> Sale <input type="checkbox"/> Both LEASE & SALE		• SALE PRICE \$	LEASE PRICE \$
<input type="checkbox"/> Sub-Lease	SUB-LEASE START DATE	SUB-LEASE END DATE	
LEASE PRICE QUOTED FOR <input type="checkbox"/> SQ FT / Month <input type="checkbox"/> SQ FT / Year <input type="checkbox"/> Monthly Rate			
LEASE TYPE <input type="checkbox"/> Triple Net (NNN) <input type="checkbox"/> Modified Gross <input type="checkbox"/> Full Service Gross			
CAM FEES \$	CAM QUOTED FOR <input type="checkbox"/> Per Sq Ft <input type="checkbox"/> Year <input type="checkbox"/> Month		
BUSINESS FOR SALE <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Business Only, No Real Estate	BUSINESS NAME	
• SHORT SALE <input type="checkbox"/> Not Short Sale <input type="checkbox"/> Price Subject to 3 rd Party Approval <input type="checkbox"/> Price Previously Approved by 3 rd Party <input type="checkbox"/> Offer Under 3 rd Party Review			

Address Information

• BUILDING NUMBER <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W		• STREET NAME OR NUMBER <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W	
STREET TYPE		SUITE / UNIT / LOT NUMBER	
• QUADRANT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE		NORTH / SOUTH	EAST / WEST
• CITY		• COUNTY	• STATE
• ZIP			
PROJECT / SUBDIVISION		ZONING	
BUILDING CLASS <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		TRAFFIC COUNT	

Tax / Parcel Information

• TAX PARCEL NUMBER		• TAXES AMOUNT \$	
• CONSTRUCTION STATUS <input type="checkbox"/> Built / Standing <input type="checkbox"/> Under Construction <input type="checkbox"/> To Be Built		• YEAR BUILT	
<input type="checkbox"/> No Assigned Parcel Number			

Lot Dimensions

• ACRES	FRONTAGE	SIDE	BACK	<input type="checkbox"/> Irregular Shape
FRONTAGE FACING	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W	<input type="checkbox"/> NE <input type="checkbox"/> SE	<input type="checkbox"/> NW <input type="checkbox"/> SW	

Parking

NUMBER OF STALLS	COVERED	UNCOVERED	RATIO / 1,000 SQ FT	STALLS / MONTH \$
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Power

Single Phase Power 3 Phase Power See Remarks

Investment

Yes No

Fields required if **Yes** selected

• GROSS INCOME \$	<input type="checkbox"/> Estimated <input type="checkbox"/> Actual	• NET OPERATING INCOME \$ (NOI)	<input type="checkbox"/> Estimated <input type="checkbox"/> Actual	• EXPENSES \$	<input type="checkbox"/> Estimated <input type="checkbox"/> Actual
• CAP RATE (NOI / PRICE) %		• APOD	<input type="checkbox"/> Yes		

Office

MIN SQ. FT. AVAIL FOR LEASE	MAX SQ. FT. AVAIL FOR LEASE	MAIN FLOOR SQ. FT.	BASEMENT SQ. FT.	OTHER FLOOR SQ. FT.	TOTAL BUILDING SQ. FT.
# OF SUITES AVAILABLE		NUMBER OF FLOORS		LOAD FACTOR %	
<input type="checkbox"/> Elevator	<input type="checkbox"/> Break Room	<input type="checkbox"/> Restrooms	<input type="checkbox"/> Fitness Center		

Hotel / Motel

NUMBER OF ROOMS	REV PAR \$	ADR \$	OCCUPANCY %	NUMBER OF FLOORS	TOTAL BUILDING SQ. FT.
<input type="checkbox"/> Internal Corridor	<input type="checkbox"/> Exterior Corridor	<input type="checkbox"/> Elevator	<input type="checkbox"/> Pool / Spa	<input type="checkbox"/> Fitness	<input type="checkbox"/> Conference Center
FLAG / BRAND					

Retail

TOTAL BUILDING SQ. FT.	MIN SQ. FT. AVAILABLE	MAX SQ. FT. AVAILABLE	# OF SUITES AVAILABLE	
<input type="checkbox"/> Drive Through	<input type="checkbox"/> Grease Trap	<input type="checkbox"/> Hood Vent	<input type="checkbox"/> TI Available	<input type="checkbox"/> Restaurant

Industrial

TOTAL BUILDING SQ. FT.	MIN SQ. FT. AVAILABLE	MAX SQ. FT. AVAILABLE	OFFICE SQ. FT.	WAREHOUSE SQ. FT.	MEZZANINE SQ. FT.
# OF SUITES AVAILABLE	CEILING CLEARANCE FT.	INCHES	COLUMN SPAN FT.	INCHES	
# OF DOCK HIGH DOORS	HEIGHT	WIDTH	# OF GROUND LEVEL DOORS	HEIGHT	WIDTH
<input type="checkbox"/> Yard Available	<input type="checkbox"/> Fenced Yard	<input type="checkbox"/> Paved Yard	APPROXIMATE YARD SIZE	<input type="checkbox"/> Acre	<input type="checkbox"/> Sq. Ft.
<input type="checkbox"/> Truck Well/Loading Dock		<input type="checkbox"/> Floor Drain	<input type="checkbox"/> Oil Separator	<input type="checkbox"/> Fire Suppression	<input type="checkbox"/> Mezzanine

Solar

SOLAR AVAILABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Solar Leased	<input type="checkbox"/> Solar Owned	<input type="checkbox"/> Solar Financed
INSTALL DATE	LEASING COMPANY	FINANCE COMPANY		

Listing Information

• LISTING DATE	• EXPIRATION DATE
OWNER NAME	<input type="checkbox"/> REO/Foreclosure/Bank Owned <input type="checkbox"/> HUD Owned <input type="checkbox"/> Owner / Agent <input type="checkbox"/> Property Owner
CONTACT TYPE	<input type="checkbox"/> Agent <input type="checkbox"/> Owner <input type="checkbox"/> Secretary
CONTACT FOR APPOINTMENTS & ACCESS	
CONTACT PHONE 1	CONTACT PHONE 2
<input type="checkbox"/> Voice <input type="checkbox"/> TDD	<input type="checkbox"/> Voice <input type="checkbox"/> TDD
• LISTING TYPE	<input type="checkbox"/> Exclusive Right to Sell (ERS) <input type="checkbox"/> Exclusive Agency (EAL)
• PHOTO INSTRUCTIONS	<input type="checkbox"/> Will Upload Within 5 Days <input type="checkbox"/> Under Construction <input type="checkbox"/> To Be Built
• DUAL/VAR RATE	<input type="checkbox"/> Yes
• COMPENSATION OFFERED BAC	• BAC BASED ON <input type="checkbox"/> Gross <input type="checkbox"/> NET
POSSESSION	
PUBLICLY SEARCHABLE	<input type="checkbox"/> Address Not Visible <input type="checkbox"/> Not Searchable

Listing Agent Information

The information in gray will be supplied by the WFR Membership Database (completion optional)

• AGENT PUBLIC ID	• CO-AGENT PUBLIC ID
AGENT NAME	CO-AGENT NAME
OFFICE LICENSE ID #	OFFICE NAME

Remarks

Agent Remarks

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OWNER'S SIGNATURE

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